                          APPENDIX E-411 V

                   FLIS FILE MAINTENANCE VIOLATIONS

1. PURPOSE

   This appendix is applicable to chapters 8, 28, 38, 39, 46, 48, and 50
and provides instructions for the research, corrections, and reentry of
FLIS L series file maintenance rejects. FLIS L series file maintenance
transactions are prepared manually or are system-generated by SAMMS
Subsystems (e.g., Technical, Requirements, distribution, etc.).
Manually prepared FLIS L series file maintenance transactions are input
to SAMMS for edit/validation and, if valid, transceived to DLSC via
AUTODIN, DLSC will perform edit/validation on each transaction and if
errors are detected, will assign FLIS Return Action Code(s), appendix
A-163, and advise the originating DSC via AUTODIN. FLIS Return Action
Codes are not to be confused with Violation Reason Codes, appendix A-82,
which result from SAMMS computer processing. Advice of DLSC detected
errors will be output at the DSC on the F-304 Report, DLSC File
Maintenance Reject Listing.

2. APPENDICES USED IN THIS PURPOSE

   a. Appendix A-1, Document Identifier Codes (Positions 1, 2, and 3).

   b. Appendix A-56, SAMMS and FLIS Output Routing Codes.

   c. Appendix A-64, FLIS/DLSC Document Identifier Codes.

   d. Appendix A-162, Standard Notes for FLIS.

   e. Appendix A-163, FLIS Return Action Codes.

   f. Appendix B-183, Freight Classification Followup Transaction.

   g. Appendix B-379A, Functional Transaction Generation Data Input
(Interrogation by NIIN or NSN).

   h. Appendix B-379B, Catalog Management Data Transactions.

   i. Appendix E-413 P, Catalog Management Data (Segment H) in the FLIS
Total Item Record (TIR), Adding, Changing, Deleting of, and Processing
DLA Form 1152.

   j. Appendix E-429 P, Interrogation the Total Item Record (TIR) by
Assigned NIIN or PSCN.

   k. Appendix F-304, DLSC File Maintenance Reject Listing.

   l. Appendix F-307, Unanswered Reject Suspense.

   m. Appendix F-311, NIIN/PSCN Interrogation Search Replies.

n. Appendix F-339, AUTODIN Message Control Report.

3. RESPONSIBLE ORGANIZATIONAL ELEMENT

a. Correction of manually prepared file maintenance transactions output on the F-304 Report is the responsibility of the originator. SAMMS system-generated file maintenance transactions contain unique Output Routing Codes, appendix A-56, that identify the SAMMS Program which originated the transaction (e.g., UH___-Supply Management Application, UK___-Nonrecorded User Interest, etc.). System generated file maintenance errors cannot be mechanically processed and are therefore assigned, by Output Routing Code, for manual review, correction and reentry to the following Directorates/Offices:

b. Comptroller-UHA; Provisioning Control Office-UDO, Y--; Directorate of Supply Operations-R__, UD__, UG__, UH__ (except UHA and UHL), UK__, X__, and ZRQ; Directorate of Technical Operations-UHL and all other system generated Output Routing Codes.

4. PROCEDURES/INSTRUCTIONS

a. Manually prepared file maintenance rejects:

(1) Manually prepared file maintenance rejects will be returned to the originator utilizing the Output Routing Code contained in the transaction Document Control Number. The F-304 Report will reflect a Return Action Code(s) appendix A-163 and DoD 4100.39M, Volume 12, Chapter 2, identifying the error condition(s) and a Data Record Number(s) DoD 4100.39M, Volume 12, Chapter 2, related to the data element(s) in error or creating an erroneous condition(s).

(2) If the erroneous condition(s) cannot be determined upon initial review a DIC YA8 transaction, appendix B-379A, directed to the DLSC TIR, will be prepared to obtain a F-311 Report, NIIN/PSCN Interrogation Search Replies. Utilize the F-311 Report to determine the erroneous condition(s), correct the transaction and resubmit using the Document Control Number of the original transaction.

(3) File maintenance transactions returned from DLSC are classified by SAMMS according to Return Action Codes and, if required, placed in reject status within the Closed Loop Suspense File. Notification that a transaction is placed in reject status is forwarded on an F-307 Report, Unanswered Reject Suspense. This report will be output at 15-day intervals until the record is cleared from reject status. Resubmittal of the file maintenance transaction using the original Document Control Number will automatically clear this record. If the F-307 Report is received and it has been determined that the original file maintenance transaction will not be corrected and resubmitted a DIC YBA, appendix E-413 P, must be submitted to clear the reject record.

b. System-generated file maintenance rejects:

(1) System-generated file maintenance transactions appearing on the F-304 Report will be distributed by Output Routing Code as shown in paragraph 3. The Document Control Number and Input Document Identifier Code reflected on the F-304 Report will be matched to the F-339 Report, AUTODIN Message Control Report, part 1. The F-339 Report, part 1

provides a record of all L series Document Identifies Codes, with their corresponding Document Control Numbers, transceived to DLSC. The report is output on a daily basis. It is sequenced by AUTODIN Station Serial Number (major) and Document Control Number (minor). When the Document Control Number of the rejected transaction is matched in part 1, the AUTODIN station Serial Number will be used to locate the transaction on the F-339 Report, part 3. The F-339, part 3 is in the same sequence as part 1 and will contain the entire file maintenance transaction as it was generated to DLSC.

    (2) When the erroneous condition(s) cannot be determined, follow the procedures outlined in paragraph 4a(1). Resubmittal of corrective action will require the assignment of a new Document Control Number containing the ORC of the individual preparing the resubmittal. When it is determined that the transaction will not be resubmitted, no further action is required.

    (3) When a high volume of similar system-generated transactions are found to be in error the MSO, DSO should be contacted. The MSO should take necessary action to determine the cause of such errors and explore the practicability of mechanical correction and resubmittal of the file maintenance transactions with the DSC Office of Planning and Management.

NOTE: Freight Classification (Automated System) - Upon receipt of F-304 DLSC File Maintenance Reject Listing, ORC-OTT/WTT, the procedures/ instructions will be as follows:

  c. Screen the F-58 Freight Classification Control File Aging Report for NSN in question. Determine and correct DRN/DRNs in error and submit DIC/YDC Action Code FC Appendix B-183, Correcting error Condition.

5. FLOW CHART

  Flow chart not required.